Administrative Report
October 23, 2026 to November 5, 2026

Engineering Department

1. Department Projects:
    a. Zoning Permits//Code Enforcement//Planning Commission/ BZA Meeting Schedule// //Organizing Maps & Plans//
2. Zoning Permits:
    a. 1909 Havemann Rd- sign
3. Board of Zoning Appeals
    a. Meeting scheduled for Nov. 19, 2026 for an appeal for a detached garage
4. Planning Commission
    a. Scheduling a meeting for Nov. 19, 2026 for 8 cases to review
5. Code Enforcement
    a. 1 grass notices
    b. 1 junk/rubbish notices
6. Dumpster Permits
    a. 1
7. Sanitary Permits
    a. 1
8. 2026 Construction Update
    a. Administrative Building Brick Repair
        i. Wellmann Brothers is scheduled to conduct additional water testing and continue brick repairs in April, weather permitting.
        ii. Wellmann Brothers met us on site 3-5-26. We determined our main goal was to investigate water leaking and are conducting water dye testing within our own departments before we move to more brick repair.
        iii. Water Testing Scheduled for 8-21-26
        iv. We have found windows on the east and west sides (sloped glass) leak, getting prices from contractors for replacement.
        v. Celina Glass was on site to look at windows 10-22-26. They are going to review and get a plan for replacement.
        vi. Celina Glass conducted water testing Saturday 10-31-26. They believe to have found potential leaking points and are putting together a quote for window and frame replacement.
    b. Westview Park Playground
        i. Paid for by Bryson Trust. Parts have arrived, will be installed late November.
        ii. NO CHANGE

Fire Department

1. Totals since October 22, 2026
    a. Squad- 70
    b. Fire- 16
    c. Inspections- 16
    d. Training Hours- 19

    e. Primary squad runs for another branch- 1
        i. Medic/EMT assists- 0
2. Total for 2026
    a. Squad- 1,564
    b. Fire- 335
    c. Inspections- 227
    d. Training Hours- 972.75
    e. Primary squad runs for another branch- 6
        i. Medic/EMT assists- 4

Police Department

1. On 11/2/2026 Celina Police located 2 22-year-old man wanted on charges related to kicking a door on 10/21/2026 at 812 Pro Drive, Celina. The man resisted arrest, fighting with officers. He was taken into custody without injury to officers.
2. On 11/5/2026 on Jewett Drive, Celina Police arrested a Celian man on a domestic with and adult sibling. There was a physical altercation involving a knife. Both men received minor injuries.
3. Total Police Dept. Incidents YTD: 16,087

Nature of Incident	Total Incidents	Nature of Incident	Total Incidents	Nature of Incident	Total Incidents
911 Hang Up	4	Injury Accident	3	Non-Injury Accident	20
Assist Another Agency	29	Alarm	2	Animal Abuse/Neglect	2
Animal Complaint	8	Bad Check	9	Bank Detail	19
Bond Sign Charges	19	Burning Complaint	1	Business Checks	688
Civil	6	Court	17	CPO Violation	1
Debris in/on Roadway	5	Death Investigation	1	Disorderly Conduct Issues	13
Domestic Violence	6	Domestic Dispute	5	Drugs	3
False Alarm	9	Fight	2	Fire	2
Follow Up	73	Found Property	8	Funeral Detail	1
Menacing/Threat/Harassment	14	Investigate Liquor Permit	14	Juvenile Transport	3
Juvenile Abuse	1	K-9 Call	14	Meeting	1
Miscellaneous	13	Motorist Assist	3	Noise Complaint	1
Nuisance	1	Nuisance Junk Compliant	3	Nuisance Vehicle Complaint	1
Nuisance Weed Complaint	3	Open Door/Window	5	Parking Enforcement	12
Public Information Request	5	Release from Impound	4	Returning Property	9
Ride Along	1	Sex Offense	1	Special Detail	6
Suicide Attempt	1	Suicide Threat	2	Suspicious Person	27
Suspicious Vehicle	14	Theft/Larceny	17	Special Traffic Detail	12
Traffic Stop	148	Training	1	Training Range/Firearms	1
Prisoner Transport	3	Trespassing Report	3	Unruly Juvenile	13
Utility Need	1	Vehicle Maintenance	3	Lock Out/Vehicle	23
Warrant/Paper Service	26	Warrant Service	2	Welfare Check	15
				TOTAL REPORTED:	**1,383**

Customer Accounts/Meter Readers

1. Billed 2,346 customer billings
2. Sent out 214 delinquent bills

3. Sent out finals/refunds
4. Meter readers continue to read routes

Water Treatment Plant

1. **Water Distribution**
    a. Fire Hydrant painting – 245 painted in 2026
        i. Painted (402 of 762) hydrants red
        ii. Painted (125 of 141) private hydrant tops blue
    b. Located waterlines to ensure no other contractors hit and damage our infrastructure
    c. Completed work orders from Utilities Office
    d. Updated water GIS map
        i. SR703 Project
    e. Wawa Gas Station
        i. Property is cleared for demo and construction
        ii. 2" & 1" service lines were installed with SR 703 waterline replacement project
    f. Assisted Water Plant & Parks Dept. with mowing
    g. Continued sidewalk replacement at GAC Facility
    h. Continued concrete work around water fittings and light poles
    i. Continued asphalt patching from waterline repairs
    j. Water services added
        i. TriStar house on Mercer St.
        ii. Fleck Ave.
    k. Waterline repairs
        i. Wild Cherry St. – 4 leaks in three days, (3 repair clamps & 16' replaced)
    l. Sugar Street Waterline Project – 2027
        i. Completed second engineering meeting to continue design work
        ii. Project estimate received
    m. Distr. Building
        i. Engineering quote received, add to 2027 budget
    n. 2026 Waterline Projects
        i. 703 Watermain Replacement
            1. Shinn Bros. - started June 8, 2026
                a. County (City limits to Celina Street)
                    i. Water service connections are continuing
                    ii. Asphalt, concrete, & grass work continuing
    o. Continued updating Lead service line replacement program
        i. Completed & Submitted to OEPA
        ii. Mapping & Spreadsheet info. update due to OEPA 2027

2. **Water Plant**
    a. Continued weekly sampling for Microcystin analysis:
        i. Raw Lake Water 10/27/2026 – 40.0 ug/l
        ii. Raw Lake Water 11/03/2026 – 39.6 ug/l
        iii. All finished water samples were Non-Detect for Microcystin Toxin
        iv. Continued lagoon effluent Microcystin monitoring (NPDES Permit)
        v. Continued Microcystin for outside communities (Paulding, Van Wert, Delphos)
        vi. Seasonal Microcystin testing of State monitored beaches – completed for 2026
    b. WTP Buildings, Grounds, & Operations:
        i. Carbon Exchange for tank #5 completed October 28, 2026
            1. Virgin will be used for the next 7 exchanges
        ii. Sand Filter #1
            1. Rebuild once #2 filter is completed and online
        iii. Sand Filter #2
            1. Gravel – installed with the help of Electric & Street Departments
            2. Sand – installed 11/5/26, bacteria testing is being completed
        iv. GAC Facility
            1. GAC Tank Addition (4) Project
                a. Engineering to be added to 2027 budget
        v. Lime feed system
                a. Pump #3 replacement received
        vi. Weekly, monthly and annual maintenance items completed
        vii. UV System
            1. 6 bulbs replaced, 18 will be ordered in January 2027
        viii. Annual Consumer Confidence Report (CCR)
            1. Update for 2025, completed and available on the city website
3. Water Dept. Training
        i. Technology Committee Meetings
            1. Next meeting scheduled for November 17th, 2026 (Dublin Rd. WTP)
4. Bryson Pool Operations
        i. Pool season 2026
            1. Big Pool
                a. Winterization for basket house completed
                b. Slide & tea cup pump motor controller replacement
                    i. Motor control panels on order
            2. Splash Pad
                a. Winterization completed

Wastewater

1. Picked up traffic cones at NS53 biosolids application site
2. Cleaned up stone area by bunkers from hauling biosolids and regraded, completed cleaning up drive areas, reset precast wall structures in West bunker
3. Sprayed weeds
4. Troubleshot East wasting drive stall; ordered bearing in motor adapter; replaced bad bearing and put back in service
5. Replaced motor starter on 250 gpm recycle pump
6. Mowed
7. Hosed Eaglebrooke wet well
8. Hosed clarifier and UV weirs
9. Recycled AD#1 with 6" Godwin pump
10. Pulled #1 pump at Walmart LS and unblocked flush valve
11. Filled calcium nitrate tanks at Walmart and Eaglebrooke lift stations
12. Worked on installation on new intrinsically safe relays for raw level floats
13. Submitted Brandon's WR2 certification application to OEPA; Brandon received WR2 certification
14. Removed leaves from inside 4-H LS fence
15. Pulled #1 pump at Walmart
16. Replaced Raw pH electrode
17. Opened and cleaned both check valves at Walmart LS
18. Worked on Screw pump intrinsically safe relay replacement for on/off floats
19. Used CAT loader at Rec-Plex LS to pull back stone along drive that washed away from flooding, regraded
20. Replaced new internal air lines on South Eaton compressor; replaced thermostat on North Eaton compressor; rebuilt thermostat and replaced in North Eaton compressor (also replaced air intake assembly and belts)
21. Cut bolts off in West bunker for wall brace; installed brace for sludge wall
22. Replaced Stenner pump tubes at Walmart, Eaglebrooke, and Havemann lift stations, cleaned all chemical feed shed floors
23. Rebuilt Stenner pump heads for spare units

Electric Distribution

1. Set 3 poles
2. New Services
    a. Underground 1
3. Service Replacement
    a. Upgrade Underground 1
    b. Upgrade Overhead 3
4. Street Lights
    a. Repairs 2
    b. Replaced 3
    c. Street Light Pole New/Replace 1
5. Underground Locates (OUPS) 78
6. Substations

    a. Replace sidewalk in front of Summit sub
    b. Replace bad regulator at Havemann sub
7. Request or Miscellaneous Jobs
    a. Install scoreboard- Montgomery Field
    b. Power to new shelter houses- Bryson Park
    c. Wreck out old lights at Westview Park- new playground
    d. Blake Ontrop and Cole Cisco- AMP training
    e. Replace poles and metering in Ohio City
8. Trouble Calls
    a. 10/24/2026- replace fuse at Eastview Park shelter house
    b. 10/25/2026- street light pole hit- N. Enterprise
    c. 10/30/2026- 10745 Neptune Mendon- bad neutral (chipmunk)
    d. 11/1/2026- 7058 Gause Road- their problem
9. Large Projects
    a. Complete work at SR 49 and Frahm Pike
10. EV Charging Stations
    a. Number of Sessions 24
    b. Total Length of Sessions 124 hours 9 minutes

Income Tax – October 2026

	2024 Month-to-date	2025 Month-to-date	2026 Month-to-date	2024 Year-to-date	2025 Year-to-date	2026 Year-to-date	2026 vs 2025 Year change	2026vs 2025 Year percent
Business	25,066.92	131,819.52	18,531.44	1,061,081.12	1,115,145.60	759,690.72	(355,454.88)	(31.88)
Non-Resident Bus	6,407.27	6,966.45	4,021.00	119,519.31	307,334.13	134,643.13	(172,691.00)	(56.19)
Non-Resident	3,310.00	10,786.17	4,170.41	98,240.04	97,428.57	99,725.18	2,296.61	2.36
Resident	30,853.16	27,871.36	31,979.20	855,058.24	869,446.30	936,650.80	67,204.50	7.73
Non-Resident W/H	21,064.81	24,125.58	22,436.99	190,843.80	201,935.30	201,250.07	(685.23)	(0.34)
Withholding	487,510.15	464,668.99	473,044.81	4,652,271.96	4,882,545.11	4,909,581.86	27,036.75	0.55
Grand Total	574,212.31	666,238.07	554,183.85	6,977,014.47	7,473,325.01	7,041,541.76	(432,293.25)	(5.78)

	2023	2024	2025	2026
January	$581,676.70	$597,830.83	$598,819.24	$519,783.93
February	$502,513.66	$576,721.82	$693,675.82	$695,954.98
March	$539,278.80	$643,106.95	$756,980.71	$762,740.58
April	$906,561.14	$1,036,961.75	$989,094.57	$1,061,029.60
May	$1,096,153.11	$933,247.58	$836,177.33	$877,171.99
June	$770,037.48	$745,178.68	$941,059.55	$755,730.68
July	$528,827.50	$563,318.70	$527,973.25	$528,751.92
August	$639,141.86	$484,522.22	$581,453.58	$639,035.87
September	$594,813.17	$821,913.63	$882,362.89	$647,158.36
October	$607,545.72	$574,212.31	$666,238.07	$554,183.85
November	$512,720.44	$493,267.50	$637,482.45	
December	$578,608.60	$733,372.49	$622,668.30	
Grand Total	**$7,587,878.18**	**$8,203,654.46**	**$8,733,985.76**	